

## Implementing ViCTOR: Checklist

The Victorian Children's Tool for Observation and Response have been successfully piloted and evaluated to assist in the early detection and management of paediatric deterioration. The following ViCTOR charts are available:

1. ViCTOR (Inpatient)
2. ViCTOR Urgent Care
3. ViCTOR Neurological
4. ViCTOR Birth Suite Postnatal
5. ViCTOR Special Care Nursery

### What does my organisation need to do to implement ViCTOR?

- ☐ Consider if the charts are right for your organisation...Will other charts need to be created / replaced? E.g. Fluid balance
- ☐ Review your organisations paediatric /newborn escalation response procedure and training (*I.e. is there an observation procedure for paediatric patients? Does there need to be a separate procedure for neonates? Is there a dedicated escalation response for paediatrics and newborns? Who attends when there is a Code/MET? Are the responders trained in paed/neonates?*)
- ☐ Ensure Health Information Service is aware of generic chart identification barcode and MR numbers
- ☐ Identify a dedicated site champion in both Medical & Nursing.
- ☐ Plan a widespread promotional campaign pre-implementation (*suggested 2 – 4 weeks*)
- ☐ Plan a widespread education campaign (*how to use the charts*) for both Medical and Nursing staff
- ☐ Consideration re: Increased MET/Codes – *staffing required*
- ☐ Consideration re: day of week and time of day to implement ViCTOR *e.g. Monday vs Wednesday, 9am versus 12 midday*
- ☐ Planning re: auditing (*who will conduct the audits, how frequently and how will you collate this information?*)

### What will be provided to sites to implement?

- ✓ Allanby Press Printer order codes of the selected charts
- ✓ ViCTOR Implementation guideline
- ✓ ViCTOR educational/teaching plan
- ✓ ViCTOR promotional posters for marketing and promotion
- ✓ Relevant instructional video
- ✓ Sample audit tools
- ✓ Folder suggestions